

SHACKELFORD COUNTY CORONAVIRUS RELIEF FUND GRANT

Application Information:

Welcome to the application process for funding from Coronavirus Relief Fund Grant. Your County Officials recognize the great financial stress you are experiencing and want to do what they can - in partnership with the general public - to provide you some financial relief while you consider your long-term options. Our hope is that we can serve as a bridge to additional funding you may receive in the future from the government or the Small Business Administration.

What does this look like?

It might be covering your rent, your utilities or maybe helping you with payroll.

Through this application process, you will be able to identify and share with us your greatest need, and we will make a best faith effort - contingent upon available funds - to provide some financial assistance.

Who can submit a funding request to the Coronavirus Relief Fund Grant?

The CRF Grant Fund was established to help small businesses outside of Albany and Moran that have been impacted by COVID19 mitigation efforts. Priority will be given to businesses that have had to close, lay off employees, limit operations to take-out, curbside, or delivery, or can show other direct, negative impacts that threaten the ability of the business to continue operations long-term.

To qualify for this grant, the business must be in the County, and not in Albany or Moran City Limits and **CAN NOT** be a national chain nor franchise associated with a parent company. The business must employ 10 full time equivalent employees or fewer.

All funding requests will be reviewed by a Fund Oversight Committee consisting of representatives of the Commissioners Court. The Committee will make a best faith effort to meet an applicant's request, but all distributions will be contingent upon the degree of financial need, the timeline of application submission and the availability of funds. Funding will begin immediately to address the urgent needs in our County. Funds are limited and businesses are encouraged to apply early.

What can the Coronavirus Relief Fund Grant be used for?

The Coronavirus Relief Fund Grant will provide financial assistance to businesses for one or more of the following purposes:

- Business lease or mortgage payments
- Utility payments
- Payroll for employees still employed and working at the business
- Critical business operations (raw materials, marketing expenses, etc....)
- Other business needs as approved by the Fund Oversight Committee.

Revised 7/27/20

CORONAVIRUS RELIEF FUND GRANT APPLICATION

1. Business Address _____

2. E-Mail Address _____

3. Business Owners (all investors) _____

4. Type of Business (restaurant, day care, law office, etc.) _____

5. Is this the only place of Business? _____ If not, other locations _____

6. Please describe how COVID19 mitigation recommendations and/or requirements have impacted your business _____

7. Compare your net income for the months of March 2019 through June 2019 with your actual net income from March 2020 through June 2020.

Income in 2019 _____

Income in 2020 _____

Any other comparison _____

8. How many FTE (full time equivalent) employees are employed at the business at this time? _____

Part time? _____

9. How many FTE (full time equivalent) employees would you employ under normal business conditions at this time? _____ Part time _____

10. If approved, please list expenses toward which you would apply CRF funding.

_____	_____
_____	_____
_____	_____
_____	_____

I certify that the information I have given is truthful and accurate to the best of my ability. Financial information provided has not been manipulated to exaggerate the financial duress of this business. I understand that the information submitted in this application will be shared with a committee, comprised of individuals that will determine the allocation of funding to applicants. I understand that the decision to whom the money will be granted is at the sole discretion of the funding committee. I understand that if my organization is selected to receive funding, the CRF Grant fund will have a check ready as soon as possible.

Signature _____ Date _____

Submission Process: Please scan and e-mail this application to: robert.skelton@shackelfordcounty.org

If it is more convenient for you to submit your application in person, please come by or call 325-762-9405.

Please understand we want to make this process as easy and quick as possible. We are in strange times and are doing the very best we can. We also want everyone to be safe.

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