

## Youth Diversion Plan

Youth Diversion Coordinator: Melissa Hobbs

(Name of Youth Diversion Coordinator)

If child is eligible for diversion, coordinator will collect \$50 fee on a case-by-case basis

1. Youth and Parent/Guardian contacts the court to schedule the in-take process.
2. **In-Take Process and eligibility determination checklist:** During the in-take process, youth and parent/guardian will meet with coordinator to determine eligibility for diversion. Coordinator determines diversion eligibility using the checklist.
3. **Questionnaires for Early Identification:** Once diversion eligibility has been established, youth will complete a basic questionnaire to determine where the child may be struggling and to identify remorse and the willingness to accept responsibility/accountability for their actions. An advanced questionnaire will be administered based on the findings of the basic questionnaire. The advanced questionnaire is used to help identify Mental Health issues or Drug Abuse issues. An optional Parent/Guardian questionnaire is available with an observations tool.
4. **Determining Strategy:** Coordinator will determine the best diversion strategy based on information gathered from questionnaire and the offense, and what is the best approach for the child. The diversion strategy will be added to the agreement.
5. **Diversion Agreement:** Diversion coordinator will document the written diversion strategy and go over the details with both the youth and the guardian. Once youth and guardian understand the plan and what is required of them to be successful, they will sign the agreement.
6. **Resources, Referrals and Service Provider Forms:** Coordinator will provide, to the child and parent, the necessary tools and resources including the list of service providers who can assist in helping them successfully complete the items on the written TX Youth Diversion Agreement.
7. **SUCCESSFUL Completion of Diversion:** Youth will show proof the diversion items were completed on the diversion agreement and if successful, court will file Dismissal of Charge Pursuant to Diversion Agreement.
8. **UNSUCCESSFUL Diversion:** If youth was unsuccessful on their agreed upon diversion plan, the court will file 'Referral to Court for Hearing', Non-Compliance with Diversion Agreement.
9. **MOUs Signed by Service Providers available upon request.**

**IMPORTANT:** This one-page youth diversion plan is a great starting point. You can tweak, add, remove, to make it your own later.

**Your plan will need to have:** A written description of the types of strategies you will implement and use for youth diversion. (Your plan does not limit you on the types of diversion strategies that may be imposed (art. 45.308) Each court shall adopt a youth diversion plan)

Contact us: [info@CourtSolutionsOnline.com](mailto:info@CourtSolutionsOnline.com)

Or, send a text message: 830-372-4555

# STEP-BY-STEP

## How to Set Up Your Plan

(The youth diversion plan on page 1 meets the requirement.)

Current laws don't list specific ways to help youth avoid getting deeper into the justice system. However, Article 45.305 gives examples of "diversion strategies" that courts can use.

Some of these strategies include:

1. **Programs for Self-Improvement:** Courts can ask a child to participate in programs like teen court, school-based activities, or classes focused on building positive skills. These may cover topics like self-esteem, leadership, avoiding violence, managing anger, life skills, wellness, or conflict resolution. They can also include awareness programs for alcohol, tobacco, and drugs.
2. **Support Services:** Children can be referred to support services for extra help. This might include working with youth counselors, case managers, tutors, or mentors. They may also receive mental health screenings, academic help, job training, or even counseling in school.
3. **Other Court-Ordered Actions:** Courts might require children to go through mediation to resolve conflicts, take part in drug or alcohol testing, or follow treatment prescribed by medical or mental health professionals.
4. **Restitution and Community Service:** Courts can order the child to pay up to \$100 in restitution if property is involved, complete up to 20 hours of community service, or do other activities the court finds suitable.

These options help courts guide children towards positive actions without giving them a criminal record.

Here's a simplified, step-by-step summary of the youth diversion process:

**In a nutshell:** First, check if the child qualifies for diversion. Then, create a diversion agreement that outlines the child and parent's responsibilities for successfully completing the program. Both the child and parent need to sign this agreement. You can choose whether or not to collect a \$50 administrative fee. Upon successful completion of the diversion program, the court will dismiss the case without further action.

**Steps to follow:**

1. **Determine Eligibility:** Use the Diversion Eligibility Checklist to assess if the child qualifies.
2. **If Eligible:** Have the child fill out the Basic Questionnaire.
3. **Choose the Best Diversion Strategy** for the child's situation.
4. **Sign the Agreement:** Ensure both the child and parent sign the youth diversion agreement.
5. **Collect the \$50 Admin Fee** (optional).
6. **Provide Tools and Referrals:** Give the child and parent the resources they need to complete the diversion program.
7. **Successful Completion:** Once the child fulfills the program terms, the court will dismiss the case without further action. Close the case and report as successfully completed.

The Plan we have added on page 3 is all you need to meet the requirement. You can follow the plan until you need to change, tweak or update to meet your client's need. Most courts will find the plan on page 3 will meet their needs.

# Child and Parent Observations Report And Key Questions to Ask

**Purpose:** The Child and Parent Observation tool is designed for use when a child exhibits behaviors such as being combative, detached, or showing signs of mental health or substance abuse challenges. It helps identify potential risk factors and warning signs that may indicate the need for further intervention.

This observation helps identify concerning behaviors, such as nervousness, withdrawal, or aggression, that could suggest underlying issues needing immediate attention. The presence of physical indicators, like the smell of alcohol or dilated pupils, also signals possible substance use. By observing these signs, you can help determine if the child or parent require immediate mental health or substance abuse support to ensure their well-being and safety.

Included are suggested key questions to ask child during the child/parent observation.

Contact us for more information: [info@CourtSolutionsOnline.com](mailto:info@CourtSolutionsOnline.com) Or, send a text message: 830-372-4555

# Child and Parent Observation Report

(To be completed by the Youth Diversion Coordinator)

1. Does the child appear nervous, withdrawn, or overly aggressive? Yes (Provide details) No

Details: \_\_\_\_\_

2. Does the parent/guardian appear nervous, withdrawn, or overly aggressive? Yes (Provide details) No

Details: \_\_\_\_\_

3. Does the child show any signs of drug or alcohol use (smell of alcohol, dilated pupils, etc.)?

Yes (Provide details) No

Details: \_\_\_\_\_

4. Does the parent/guardian show any signs of drug or alcohol use (smell of alcohol, dilated pupils, etc.)?

Yes (Provide details) No

Details: \_\_\_\_\_

5. Does the child's behavior suggest a need for immediate mental health or substance abuse intervention?

Yes (Explain) No

Details: \_\_\_\_\_

6. Does the parent/guardian's behavior suggest a need for immediate mental health or substance abuse intervention?

Yes (Explain) No

Details: \_\_\_\_\_

## Referrals based on Child and Parent Observations:

Does the child need a referral for additional mental health support? Yes No

Details if yes: \_\_\_\_\_  
(Enter the Name of Mental Health Service Provider the child was referred to for clinical assessment)

Does the child need a referral for substance abuse treatment or counseling? Yes No

Details if yes: \_\_\_\_\_  
(Enter the Name of Substance Abuse Treatment or Counseling Service Provider child was referred to for clinical assessment)

## **Suggested Key Questions to Ask child during the child/parent observation:**

### **General Well-being and Feelings:**

"Have you been feeling really sad, angry, or upset lately?"

"Is there something that's been bothering you a lot or making you feel stressed?"

### **Exploring Harmful Thoughts:**

"Have you ever thought about hurting yourself?"

"When you feel really down or angry, do you ever think about hurting someone else?"

"Have these thoughts been happening often?"

### **Details about the Thoughts:**

"Can you tell me more about what you've been thinking when you feel like hurting yourself/others?"

"Do you have a plan for how you would hurt yourself or someone else?"

"When was the last time you felt this way?"

### **Frequency and Intensity:**

"How often do these thoughts come to your mind?"

"Are the thoughts getting stronger or more frequent?"

### **Triggers and Situations:**

"What happens before you start feeling this way? Is there something specific that triggers these thoughts?"

"Do you feel like you can control these thoughts, or do they feel out of control?"

### **Actions Taken:**

"Have you ever tried to hurt yourself or anyone else?"

"Have you done anything to prepare for hurting yourself or others?"

### **Support and Coping:**

"Is there anything that helps you feel better when you're feeling like this?"

"Who do you talk to when you're feeling like this? Do you feel comfortable talking to someone?"

### **Safety Measures:**

"Do you feel safe right now?"

"Is there anything around you that could be dangerous to yourself or others?"

### **Additional Follow-Up Questions:**

"Have you ever talked to someone about how you're feeling, like a counselor or a teacher?"

"What do you think could help you feel better right now?"

### **Important Considerations:**

**Stay calm and non-judgmental.** The goal is to understand the youth's emotional state and ensure their safety.

**Always take suicidal or harmful thoughts seriously.** If the youth alerts of a plan or immediate risk is present, immediate intervention from mental health professionals or emergency services may be needed.

It's crucial to follow up with a mental health professional for a comprehensive assessment if during the questionnaire or level two evaluation, the youth expressed self-harm or harmful intent toward others.

If the child does not present a need for an immediate intervention or a referral to a professional for assessment or clinical evaluation and/or treatment, then an educational course that closely matches their Class 'C' offense along with attending a 'Live' Peer Group Mentoring session may be recommended as your diversion strategy.

**(List of Educational Recommendations is available on page 38)**

Contact us for more information: [info@CourtSolutionsOnline.com](mailto:info@CourtSolutionsOnline.com) Or, send a text message: 830-372-4555

# Diversion Strategies and Referrals

To be completed by the Youth Diversion Coordinator.

Purpose: This Diversion Strategy and Referral Tool serves as the final step in determining your diversion strategy. Does the child only need an educational program, a peer session, tutoring, or something else? Or, do they require further follow-up, immediate intervention or a referral to a professional for an assessment, clinical evaluation, or treatment?

**IMPORTANT:** Any indication from the parent or the child, of a serious mental health concern or substance abuse issue, should result in an **immediate referral to a service provider who offers professional assessments, clinical evaluations and/or treatment. Have a list of professionals with signed MOUs on file.**

Contact us for more information: [info@CourtSolutionsOnline.com](mailto:info@CourtSolutionsOnline.com) Or, send a text message: 830-372-4555

# DIVERSION STRATEGY AND REFERRAL TOOL

## Child: Diversion and Educational Strategies

Does applicant (child) need an educational program that closely matches their Class 'C' offense?

Yes

No

If 'yes' (explain the educational strategy and service provider you will be referring to)

Details of the educational program you are requiring the child to participate in:

Educational class: \_\_\_\_\_

(Court Solutions Online Service Provider - MOU on file)

## List 'Other' diversion strategies:

Details: \_\_\_\_\_

## Child: Mentoring Strategy

Does applicant (child) need a Mentor Session? Yes No

If 'yes' (explain the educational program and service provider you will be referring to)

Details on how many sessions: \_\_\_\_\_

(Peer Group Online Service Providers - MOU on file)

## 'Other' mentoring diversion strategies:

Give details: \_\_\_\_\_

## Parent: Educational Program

Does the parent need an educational program designed for parental awareness? Yes No

If 'yes' (explain the educational program and service provider you will be referring to)

Details: \_\_\_\_\_

(Court Solutions Online is the Service Provider - MOU on file)

## 'Other' Diversion Strategy

Does applicant (child) need a different strategy? Yes No

If 'yes' (explain)

Details: \_\_\_\_\_

## 'Other' diversion strategies:

Details: \_\_\_\_\_

# Diversion Agreement

Name of Court

This document constitutes a Diversion Agreement between the \_\_\_\_\_ Court of \_\_\_\_\_ and \_\_\_\_\_ (Child) and \_\_\_\_\_ (Parent). This Diversion Agreement is entered into as an (Intermediate Diversion under Article 45.309 of the Code of Criminal Procedure) (Judicial Diversion under Article 45.310 of the Code of Criminal Procedure).

The objectives of this agreement are entered into with consideration of the circumstances of the child, the best interests of the child, and the long-term safety of the community.

This agreement shall be effective on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_ and shall be in effect for a period of \_\_\_\_\_ days (*not to exceed 180 days*). During the period of this agreement, Child and Parent shall inform the Court of the best address to receive notices, and of changes to that address. Child and Parent agree to contact \_\_\_\_\_, (Juvenile Case Manager) (Youth Diversion Coordinator) of the Court, at the end of the diversion period to discuss the status of completion of this agreement.

During the period of this agreement, Child shall complete: (*Specify Child's responsibilities and check applicable Diversion Strategies*)

**Youth Diversion Life Skills Class: [www.JuvImpact.com](http://www.JuvImpact.com)**

\_\_\_\_ 4 Hour Class  
\_\_\_\_ 8 Hour Class  
\_\_\_\_ 12 Hour Class

**Educational Program: [www.JuvClass.com](http://www.JuvClass.com)**

____ Alcohol Education for Minors	____ Anger Management	____ Conflict Management
____ Consequences of Crime	____ Decision Making & Good Judgment	____ Digital Citizenship
____ Impulse Control	____ Making Good Choices	____ Minor in Possession (MIP)
____ Theft/Shoplifting	____ Responsibility & Character-Building	____ Vaping, Tobacco & Nicotine

**Peer Group Mentoring Session: [www.PeerGroupOnline.com](http://www.PeerGroupOnline.com)**

\_\_\_\_ One Session      \_\_\_\_ Two Sessions      \_\_\_\_ Three Sessions

Other:

- ☐ Teen Court: \_\_\_\_\_
- ☐ School-related program: \_\_\_\_\_
- ☐ Rehabilitation program: \_\_\_\_\_
- ☐ Self-improvement program: \_\_\_\_\_
- ☐ Referred to a Service Provider: \_\_\_\_\_
- ☐ Tutoring: \_\_\_\_\_
- ☐ Community-based Services: \_\_\_\_\_
- ☐ Mental health screening: \_\_\_\_\_
- ☐ Clinical assessment: \_\_\_\_\_
- ☐ Counseling: \_\_\_\_\_
- ☐ Mediation: \_\_\_\_\_
- ☐ Alcohol Testing: \_\_\_\_\_
- ☐ Drug Testing: \_\_\_\_\_
- ☐ Course of treatment prescribed by a physician: \_\_\_\_\_
- ☐ Restitution (*Diversion by Judge Only; Requires separate Order*): \_\_\_\_\_
- ☐ Community Service (*Diversion by Judge Only; Requires separate Order*): \_\_\_\_\_
- ☐ Other: \_\_\_\_\_ (*Diversion by Judge Only; Requires separate Order*)



During the period of this agreement, **Parent shall: (*Specify Parent's responsibilities*)**

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☐ **Parent Educational Program: [www.ParentingTexas.com](http://www.ParentingTexas.com)**

☐ What You Need to Know About Going to Court

☐ Drug & Alcohol Guide for Parents

☐ Child Sexual Abuse and Awareness

☐ Discipline Education for Parents

☐ Truancy Prevention Guide for Parents

☐ Domestic Violence Awareness

During the period of this agreement, Parent (shall) (shall not) pay to the clerk of the Court a \$50 administrative fee to defray the costs of this diversion.

During the period of this agreement, Court shall refrain from processing criminal cases based upon allegations of conduct which occurred on or about the \_\_\_\_ day of \_\_\_\_\_, 20\_\_ (Case).

The following charge or offense is being diverted: \_\_\_\_\_.

Upon successful completion of this Diversion Agreement, the Court shall not accept charges related to the Case. Child acknowledges that, upon successful completion of this diversion agreement, Child will be ineligible for diversion for a period of 365 days.

If Child and Parent do not successfully complete the terms of this diversion agreement, the child shall be referred to the court for a hearing, for the purpose of a conference between the judge of the Court, Child, and Parent. Child and Parent may, after notifying the Court, bring any other person who may be of assistance to Child or the Court in determining what is in the best interests of Child and the long-term safety of the community.

**Diversion is not an admission of guilt and a guilty plea is not required to participate in diversion.**

Child hereby knowingly and voluntarily consents to diversion from criminal prosecution, as provided in this agreement, acknowledges and accepts the terms of this agreement, and verifies that Child received notice of the child's rights, including the right to refuse diversion.

\_\_\_\_\_  
Child's Signature

\_\_\_\_\_  
Date

Parent hereby knowingly and voluntarily consents to diversion from criminal prosecution, as provided in this agreement, acknowledges and accepts the terms of this agreement, and verifies that Parent received notice of the child's rights, including the right to refuse diversion.

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

# Referral Forms

**Next are the referral forms you can use for your Educational Strategies, Mentoring Services, Defensive Driving, and Companion classes for Parents**

Page 28: [www.CourtSolutionsOnline.com](http://www.CourtSolutionsOnline.com)

Page 29: [www.JuvImpact.com](http://www.JuvImpact.com)

Page 30: [www.JuvClass.com](http://www.JuvClass.com)

Page 31: [www.PeerGroupOnline.com](http://www.PeerGroupOnline.com)

Page 32: [www.TxDriveSmart.com](http://www.TxDriveSmart.com)

Page 33: [www.ParentingTexas.com](http://www.ParentingTexas.com)

Contact us for more information or to order referral forms and brochures:

[info@CourtSolutionsOnline.com](mailto:info@CourtSolutionsOnline.com) Or, send a text message: 830-372-4555

# CourtSolutionsOnline.com

Name: \_\_\_\_\_

Course Due Date: \_\_\_\_\_

Complete the course(s) checked below and turn in certificate by the Due Date.

Alcohol Education for Minors	<input type="checkbox"/> 2-HR	<input type="checkbox"/> 4-HR	<input type="checkbox"/> 6-HR		
Anger Management	<input type="checkbox"/> 4-HR	<input type="checkbox"/> 8-HR	<input type="checkbox"/> 10-HR	<input type="checkbox"/> 12-HR	
Drug and Alcohol Awareness	<input type="checkbox"/> 4-HR	<input type="checkbox"/> 6-HR	<input type="checkbox"/> 8-HR	<input type="checkbox"/> 12-HR	<input type="checkbox"/> 16-HR
Cognitive Thinking	<input type="checkbox"/> 4-HR	<input type="checkbox"/> 8-HR			
Life Skills Class	<input type="checkbox"/> 6-HR	<input type="checkbox"/> 10-HR	<input type="checkbox"/> 20-HR		
Marijuana/THC Awareness	<input type="checkbox"/> 4-HR				
Theft Intervention Program	<input type="checkbox"/> 2-HR	<input type="checkbox"/> 4-HR	<input type="checkbox"/> 8-HR	<input type="checkbox"/> 12-HR	
Vaping and Nicotine Awareness	<input type="checkbox"/> 2-HR	<input type="checkbox"/> 4-HR	<input type="checkbox"/> 6-HR		
Victim Impact Panel (VIP)	<input type="checkbox"/> 2-HR				

## Other Courses:

- ☐ 4-HR Alcohol Education for Adults
- ☐ 6-HR Alcohol Education for Adults
- ☐ 2-HR Conflict Management
- ☐ 2-HR Digital Citizenship (Bullying, Sexting, & Cyber Safety)
- ☐ 6-HR Drive Smart & Be Safe Class
- ☐ 6-HR Drug Offender Education Program (DOEP)
- ☐ 8-HR Drug Offender Education Program (DOEP)
- ☐ 12-HR Drug Offender Education Program (DOEP)

- ☐ 6-HR Driving Under the Influence Course (DUI)
- ☐ 8-HR Driving Under the Influence Course (DUI)
- ☐ 12-HR Driving Under the Influence Course (DUI)
- ☐ 12-HR Gang Intervention Program
- ☐ 12-HR John School (Anti-Prostitution Class)
- ☐ 4-HR Responsibility & Character-Building Class
- ☐ 6-HR Responsibility & Character-Building Class
- ☐ 4-HR Truancy Intervention Program for Students (TIPS)
- ☐ 4-HR Truancy Intervention Program for Parents (TIPP)

Courses available in Spanish: [www.ClaseAqui.com](http://www.ClaseAqui.com)

**How It Works:** Register for courses online, anytime 24/7. Complete your course 100% online, at your own pace and from any computer, mobile device, or tablet. Courses have full audio.

## HOW TO START/REGISTER

- STEP 1:** Go to [www.CourtSolutionsOnline.com](http://www.CourtSolutionsOnline.com) & select the class you need to complete
- STEP 2:** Sign up as a 'New User', and then click 'Submit'
- STEP 3:** Enter payment information and confirm the course fee. Then click 'Submit'
- STEP 4:** Complete the course & receive your certificate

## HOW TO LOGIN

- STEP 1:** Go to: [www.CourtSolutionsOnline.com](http://www.CourtSolutionsOnline.com)
- STEP 2:** Click on "LOGIN"
- STEP 3:** Submit your email address and password
- STEP 4:** Once logged in, click on "MY TRAINING" to continue your course



# CourtSolutionsOnline.com

Have questions or need assistance? Text Us: 830-372-4555





Scan me!

**www.JuvClass.com**

Name: \_\_\_\_\_

Due Date: \_\_\_\_\_

Complete the course(s) checked below and turn in certificate by the Due Date.

- ☐ Alcohol Education for Minors
- ☐ Anger Management
- ☐ Conflict Management
- ☐ Consequences of Crime
- ☐ Decision Making & Good Judgment
- ☐ Digital Citizenship
- ☐ Impulse Control
- ☐ Making Good Choices
- ☐ Marijuana/THC Awareness
- ☐ Minor in Possession (Drug & Alcohol)
- ☐ Responsibility & Character-Building
- ☐ Theft/Shoplifting
- ☐ Truancy Intervention for Students
- ☐ Vaping, E-cigs, & Nicotine Awareness

**How It Works:** Register for courses online, anytime 24/7. Complete your course 100% online, at your own pace and from any computer, mobile device, or tablet. Courses have full audio.

#### **HOW TO START/REGISTER**

- STEP 1:** Go to **www.JuvClass.com** & ENROLL in the class you need to complete
- STEP 2:** Sign up as a '**New User**', and then click '**Submit**'
- STEP 3:** Enter payment information and confirm the course fee. Then click '**SUBMIT**'
- STEP 4:** Complete the course & receive your certificate

#### **HOW TO LOGIN**

- STEP 1:** Go to: **www.JuvClass.com**
- STEP 2:** Click on "**LOGIN**"
- STEP 3:** Submit your email address and password
- STEP 4:** Once logged in, click on "**MY TRAINING**" to continue your course

*Have questions or need assistance? Text Us 330-372-4555*



■ Scan Me!

# JuvlImpact.com

Name: \_\_\_\_\_ Due date: \_\_\_\_\_

Complete the Youth Diversion Life Skills Class checked below and turn in certificate by the due date.

4 Hour Youth Diversion Life Skills Class

8 Hour Youth Diversion Life Skills Class

12 Hour Youth Diversion Life Skills Class

Have questions? Text us: 830-372-4555

## HOW TO START/REGISTER

**Step 1:** go to: **www.JuvlImpact.com** and click on Enroll Here

**Step 2:** Sign up as a New User and then click 'Submit'

**Step 3:** Enter Payment Information

**Step 4:** Complete the course and receive your certificate

## HOW TO LOGIN

**Step 1:** go to **www.JuvlImpact.com** and click on 'LOGIN'

**Step 2:** Submit your email address and password

**Step 3:** Once logged in, click on **MY TRAINING** to continue your course



Scan Me!

## 'Live' PEER GROUP Sessions

SIGN UP REFERRAL FORM

**For Juveniles:**

Name: \_\_\_\_\_ State: \_\_\_\_\_

I understand my deadline to complete my 'live' peer group session(s) is: \_\_\_\_\_ *Juvenile's Initials:* \_\_\_\_\_

**For Juveniles: [www.PeerGroupOnline.com](http://www.PeerGroupOnline.com)**

Participate in:

- ☐ One – One hour 'live' peer group session
- ☐ Two – One hour 'live' peer group sessions
- ☐ Three – One hour 'live' peer group sessions

### HOW TO START/REGISTER

**Step 1:** go to: [www.PeerGroupOnline.com](http://www.PeerGroupOnline.com) and Select your Mentor

**Step 2:** Sign up as a New User and then click 'Submit'

**Step 3:** Enter Payment Information

**Step 4:** Complete Your Part One

**Step 5:** Schedule and Attend your Session

**Step 6:** Complete Your Part Two and receive your certificate

### HOW TO LOGIN

**Step 1:** go to [www.PeerGroupOnline.com](http://www.PeerGroupOnline.com) and click on 'LOGIN'

**Step 2:** Submit your email address and password

**Step 3:** Once logged in, click on **MY TRAINING** to continue your course

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**YOUTH DIVERSION COORDINATOR (YDC) AREA ONLY: (optional)** Text/forward an image to: 830-372-4555

Court Name: \_\_\_\_\_

YDC Name: \_\_\_\_\_



Scan Me!

# TXDriveSmart.com

Name: \_\_\_\_\_ Due date: \_\_\_\_\_

Complete the course checked below and turn in certificate by the due date.

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☐ **6 Hour Texas Approved Defensive Driving Course**

Our Texas Defensive Driving Course (Driver Safety Course) is approved by the Texas Department of Licensing and Regulation (TDLR) – CP156 and has been created to enable you to dismiss your traffic citation and also receive a reduction on your auto insurance premium.

Text: **(888) 305-5070** for questions about course participation or after completion

or Call us Toll Free: **(877) 848-5754**

## HOW TO START/REGISTER

**Step 1:** go to: **www.TXDriveSmart.com** and click on REGISTER NOW

**Step 2:** Sign up with your information

**Step 3:** Enter Payment Information

**Step 4:** Complete the course and receive your certificate

## HOW TO LOGIN

**Step 1:** go to **www.TXDriveSmart.com** and click on 'LOGIN'

**Step 2:** Submit your Username and password

**Step 3:** Once logged in, continue your course

Texas Department of Licensing and Regulation (TDLR) – CP156)



Scan Me!

# ParentingTexas.com

Name: \_\_\_\_\_

Due date: \_\_\_\_\_

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- ☐ What you need to know about going to court
- ☐ Dropout Prevention: A Guide for Parents
- ☐ Drug and Alcohol Awareness Guide for Parents
- ☐ Discipline Education Program
- ☐ Child Sexual Abuse Awareness Training
- ☐ Domestic Violence Awareness Class

Have questions? Text us: 830-372-4555

## HOW TO START/REGISTER

**Step 1:** go to: **www.ParentingTexas.com** and click on Enroll Here.

**Step 2:** Sign up as a New User and then click 'Submit'.

**Step 3:** Enter Payment Information.

**Step 4:** Complete the course and receive your certificate.

## HOW TO LOGIN

**Step 1:** go to **www.ParentingTexas.com** and click on 'LOGIN'.

**Step 2:** Submit your email address and password.

**Step 3:** Once logged in, click on **MY TRAINING** to continue your course.

ORDER



Edit the items in yellow with your court's name and county. Sign and forward a copy to:  
klaw@nationalonlinetraining.com

**MEMORANDUM OF UNDERSTANDING BETWEEN (Add the name of your court) ON  
BEHALF OF (name of your county) COUNTY, TEXAS  
AND COURT SOLUTIONS ONLINE, PROVIDER**

This Memorandum of Understanding ("MOU") sets forth the responsibilities of \_\_\_\_\_ County, Texas, on behalf of the (name of your court) ("the Court") and **COURT SOLUTIONS ONLINE**, ("Service Provider") regarding the services provide herein.

**I.  
PURPOSE**

The purpose of this MOU is for the Provider to provide the service listed herein to youth ("Client") agreeing to receive the service through a Youth Diversionary Agreement entered in to with the Court.

**II.  
TERM**

The MOU will commence upon signing of both parties, and have an initial term of one year beginning **January 1, 2025** and ending **December 31, 2025** ("Initial Term"). Upon expiration of the Initial Term, the MOU shall automatically renew for additional **10-year** terms, unless terminated in the matter set forth below. The terms of this MOU shall remain in force during the Renewal Term(s).

**III.  
TERMINATION**

Either party to this MOU may terminate it, along with the rights and duties imposed under this MOU during the Initial Term or Renewal Term by providing **30 days** written notice of termination to the other party hereto.

**IV.  
RECITALS**

WHEREAS the Court is established under the auspices of applicable Texas Justice Court and statutory law, and desires to partner for the provision of service under its Youth Diversionary Plan, and

WHEREAS the Provider is a for profit organization established to provide the services describe in this MOU, the Provider desires to provide the services.

NOW THEREFORE, the Court and Provider have entered into this MOU, whereby the Provider will provide service to youth ("Client") participating under a Youth Diversionary Agreement ("Agreement") during the Initial or Renewal Term.

#### IV.

##### UNDERTAKING OF THE PARTIES

The Court and Provider agree that, during the term of this MOU, the Court shall be responsible for the following:

1. Understanding the voluntary nature of participation in the service by clients, and shall notify Provider of any circumstances that may affect the Client's ability to participate with Provider.
2. Provide brochures, referral forms, tear out sheets, and business cards regarding the services to prospective Clients.
3. Establish a secure mechanism to correspond with Provider regarding the Client's participation.
4. To the extent allowed by law, provide sufficient information in the referral to best assist the Provider in engaging the Client in service, including but not limited to parental/ legal guardian contact information, etc.
5. Inform Provider within **14 days** of the Client's anticipated contact with the Provider by secure correspondence, including e-mail and fax.

The Court and Provider agree that, during the term of this MOU, the provider shall be responsible for the following:

1. Option to provide services at no cost to Clients, or if necessary, **shall bill the Client directly in the amount not to exceed statutory limits of \$100.00.**  
The Court shall not be obligated for any cost related to this service.
2. Ensure compliance with the MOU by informing its personnel of the terms of this MOU and the procedures to be following in provision of the services.
3. Provide scheduled written updates to the Client's parents, and the Court's Youth Diversion Coordinator ("YDC") on the status and progress being made by each client receiving services per agreement.

4. Obtain from the prospective Client and his or parents/legal guardian, a Release of Information Form permitting Provider to speak with the prospective Client, the Court, and other stakeholders, as needed.
5. Adhere with all confidentiality and HIPAA laws in providing the services.
6. Ensure that services are available per the Provider schedule agreed-upon.
7. Provide assurance(s) to the court that all due diligence is preformed to ensure the safety of the Client e.g. evidence of performance of staff criminal background checks, safety of in-person facilities or security of virtual sessions.
8. Immediately inform the YDC of any changes affecting its performance of this MOU, including but not limited to the level of service that it provides.

The Court and Provider further agree that:

The Court, under Texas Constitution Article XI, Section 7 shall provide no indemnification of Provider.

This MOU shall be governed under Texas law. Venue for any litigation of any disputes, claim or controversy arising out of or as a result of this MOU lie exclusively in (your county) County, Texas.

The Court and Provider agree to first engage in alternate dispute resolution prior to restoring to any further legal action.

Each person who signs this MOU below on behalf of a party hereto declares that he or she has the capacity and authority to bind the party on whose behalf they signed.

If any term of this MOU is deemed to be unlawful or otherwise unenforceable. The offending terms shall be served from this MOU and the remaining terms shall remain in effect.

**AGREED:**

<b>PROVIDER: <u>COURT SOLUTIONS, LLC</u></b>	<b>ON BEHALF OF _____</b>
By: <i>Katherine Law</i>	<b>COUNTY</b>
Title: Director	By: _____
Date: November 1 <sup>st</sup> , 2024	Title: _____
	Date: _____